

New Provider Checklist

| Item | In process | Completed |
|---|------------|-----------|
| Fire inspection | | |
| Police check (self) | | |
| Police check (spouse/others in home over 18 yrs) | | |
| CAS check for all residents over 18 | | |
| Copy of CPR-first aid certificate | | |
| Immunizations- you must be up to date on all required immunizations -a copy must be provided for each person living in your home. | | |
| Medical- health assessment (Dr signs that you are healthy to be doing this job, insurance and public health requirement) | | |
| Pets: proof of immunizations (rabies) | | |
| Child care provider application | | |
| Read over child care services agreement (Ensure you have no questions and understand the contents of the agreement) | | |
| Read policies and procedures. They can be found at www.littlelambshdc.com (providers pages/policies and procedures) Sign "statement of understanding" (NEW! Online webinars coming soon) | | |
| Agency home inspection: let me know when you would like me to come for a visit... | | |

NOTE:

Tuberculosis (TB) Screening:

HPEPH no longer requires routine screening of *all* childcare employees. TB screening shall be restricted to those who are at high risk of active tuberculosis as per the Canadian TB Standards and includes the following persons: child-care staff and volunteers who have lived and/or travelled outside of Canada to a country where TB is common or lived and/or worked in a First Nations Community

If the employee meets the HPEPH criteria for TB screening it must be completed within the 12 months prior to starting employment (or following any possible exposure to Tuberculosis ie, travel/work in high risk country or area).

LITTLE LAMBS HOME DAYCARE

| Item | In process | Completed |
|---|------------|-----------|
| Acquire required materials/furniture as per policies and procedures Write list here: | | |
